NUHSA Board Meeting Minutes

October 21, 2015

**Call to Order:** Judy Parsons called the meeting to order at 9:03am.

Members Present: Judy Parsons, Kevin Osborn, Alan Merry, Candace Ives, Tamara Piwen, Rob Beem, Chris Bigelow, Heidi Shepherd, Ed Sterner

**Approval of Minutes (September):** Motion moved by Alan Merry to approve the September minutes and seconded by Tamara Piwen. September minutes were approved.

**Treasurer Report (September):** Alan Merry presented the financial report. He noted that NUHSA was waiting for Care Day expense for their incorporation. Motion was moved to approve the report as presented by Kevin Osborn and seconded by Tamara Piwen.

**Hunger in Shoreline Report out**: Kevin noted the hunger event was well attended with various type of services providers and people. He stated that many people found that the similar services exist, but each is not connected. Judy suggested that Srijan Chakraborty, the Executive Director of Hunger Intervention Program to invite to NUHSA board to work on hunger issues. The Board agreed that having Srijan can strength the hunger topic, and it can be a one of the great focus for the NUHSA. Regarding a hunger event, Heidi noted that the Nourishing Networks Northshore is hosting a hunger forum in Northshore on November 30th. Heidi and Keiko may attend.

**UWKC New Solutions Grant**: Judy noted that UWKC New Solutions Grant will be something NUHSA maybe not apply because the focus on funding would be for the direct services and providers in the South end. Kevin stated that NUHSA was doing work through advocacy for the human services instead of direct service. The Board agreed that NUHSA should apply for the funding, especially this will be a great opportunity to show the presence of North King County needs. Heidi suggested that having the data to prove the ongoing needs for the application. Rob stated that New Solutions is doing configuration and starting with new funding system. Keiko will follow up with United Way and find out about the time of the RFP information meetings. Rob recommended applying for the coalition work since this piece is the best fit for NUHSA's advocacy work. The Board will revisit about the application at Executive Committee and November Board meeting to decide whether NUHSA will proceed in applying in the grant.

**NUHSA Annual Meeting Nomination/Membership:** Judy stated that the Board needs to move forward in planning for the 2016 planning. Kevin stated that Nomination Committee met on October 15th and recommendations are as follows.

* Nominations for Volunteer of the year - individual and organization
  + Board members worked on nominating both individual and organizational volunteers.
  + Keiko will follow up with each member to provide the details if anything is missing.
* Officer elections
  + Continuing and New Officers appointments:
    - Judy Parsons: President
    - Kevin Osborn: Vice President
    - Heidi Shepherd: Secretary
    - Rob Beem: Treasurer
* New Board member information: Judy stated that there were two people who are interested in serving to start January 2016. Kevin also shared the update from the nominating committee.
  + New Members nomination(expire 12/31/2018).
    - Jerry Carevou (Community Advocate)
    - Dr. Yvonne Terrell-Powell (SCC)
    - Srijan Chakraborty (potential, Hunger Intervention Program)
  + Term expired 12/31/2015.
    - Kim Thompson
  + Term expired 12/31/2015, will be reelected.
    - Rob Beem
    - Kevin Osborn
    - Tamara Piwen
  + Term expire 12/31/2016.
    - Candace Ives
    - Alan Merry
    - Judy Parsons
    - Heidi Shepherd
    - Chris Bigelow
* People to invite for the annual meeting
  + Keiko will send the list of the 2014 invitee and Board members will help her construct the address.

**Board Committees:** Judy stated that the Executive Committee has been doing all the work. She also noted that serving on the committee is a part of the Board member responsibility, and she would like the members to be more active in participating in the NUHSA's work.

* Planning and direction of the organization have to be determined. Miscommunication has happened, and the Board needs to come up with solid structure to prevent the disconnection and miscommunications amongst Board members.
* Kevin suggested having a planning committee for the events.
* Alan suggested to conduct a survey to the members so that the result would reflect the direction for NUHSA.
* Board would revisit this topic at November Board meeting.
* Judy recommended having Programming/Events Committee.
* Board retreat? - Direction for 2016
  + Kevin asked whether retreat in January will be happening.
  + Judy stated that January meeting would be the occasion to plan for 2016.
    - Board Orientation in the beginning of January 2016 at Northcity Bistro. This is to give new Board members to get to know the NUHSA Board.
    - Board Workshop at the end of January 2016 at Water district. This is to have a Board retreat.

**NUHSA Event Planning:** Board discussed the remaining event for 2015 that was originally to fulfill UWKC requirement stated in the contract.

* Hunger in Northshore November 4, Northshore Fire Department 4:30 - 6pm
  + RSVP is coming in and Heidi is working on inviting the clients who are also the volunteer at the provider or the agency.
* Veterans need November 17, Shoreline Library 4:30 - 6pm
  + Judy noted that Pat Lemus, Community and Human Services (DCHS) at King County has agreed to construct for the event.
* NUHSA Annual Meeting/ Volunteer Recognition- December 8, Shoreline Chambers. 5:30pm - 7pm.
* New member social in January:
  + Judy stated that she will come up with possible dates and bring up at the November Board meeting.

**Updates from Board Members:**

* Rob stated that City of Shoreline is in the process of Budget and Capital Improvement plan and he encouraged NUHSA Board to give inputs regarding the Human Services budget.

Meeting ended at 10:32am.

**Next Board meeting: November 18, 2015 at 9:00 am, Shoreline City Hall, Room 301**