

NUHSA Board Meeting Minutes

May 20, 2015

Call to Order: Judy Parsons called the meeting to order at 9:03am.

Members Present: Judy Parsons, Kevin Osborn, Alan Merry, Candace Ives, Guru Dorje, Tamara Piwen, Rob Beem

Guest: Louis Mendoza (UWKC), Heidi Shepherd(Potential new Board Member), Kaylee (LCN)

Introduction: There were many guests who were invited to attend this meeting. Introduction ensued.

Potential Board Member: Heidi Shepherd was invited to join as an NUHSA Board member. She is a current member of the Lake Forest Park Rotary and has taught grant writing classes at local schools. She stated that NUHSA's work would make sense to her in advocating for the needs in North King County; thus, she would like to contribute to social and human services needs in the area.

Introduction of UWKC Liaison: Louis Mendoza was invited to the NUHSA meetings as a temporary liaison from UWKC. He noted that Marlo Klein is the point person overseeing New Solutions contract for 2015. Keiko did touch-base with Marlo and hopes to get updates sometime in July.

Approval of Minutes (March & April): Motion moved by Tamara and seconded by Kevin. March and April's minutes were approved.

Treasurer Report (March & April): Alan Merry presented the financial report. He noted that the expense of Care Day should be included in the report so that Board can see Care Day spending. Judy and Alan will discuss this after the meeting. Motion moved by Kim, seconded by Kevin.

Bank Online Statement Access Approval for Keiko: Judy noted that the Board needs to provide approval to give Keiko authorization in accessing online bank statement. The motion would allow Keiko to access the online account. Motion moved by Alan, seconded by Kim.

Care Day Updates and 2014 remaining balance: Judy will send out an email for the Board members to approve on the remaining of \$167.32 for Care Day 2015 use. Louis Mendoza noted that there was no clear language in spending for the Care Day in MOU, and it should reflect the information.

Summer month off (June & July): Judy asked Board to take both June and July off for summer. Alan moved the motion and Candace seconded. Summer months both in June and July are approved.

Summer Events Discussion: Kevin suggested that community outreach can be a great opportunity for NUHSA to raise awareness and show our existence in the community. The community can get involved in NUHSA's work, and he thinks the Farmer's market can be an excellent opportunity to do that. Judy asked Board members if they want to participate a few times during the month of June and July. Judy will email out the dates and find out if anyone is interested in participate. Kevin suggested having two each shift (2.5 hr). It would be helpful for recruiting the Board members. Heidi proposed having the T-shirt.

Summer Internship Program: Guru Dorje talked about the summer internship that Learning Center North would like to have for the students of the age 16 to 24. He introduced Caitlin Cordell, who organizes summer internship program for the students. She noted that the internship program is a subsidized employment program, work invested plan funded by the state of Washington. She also stated that there are 50 students to participate in the program for the 4 subsidized areas in Learning Center North region. She would like to have the sites for the students as follows.

- Ideal sites are including Nonprofit agencies, small businesses.
- Sites that can accommodate 160 hours of time for internship and the time completed by September 30.
- Many students are pursuing the school at the same time, so local businesses would be a great fit since they would not have to travel far to get to sites.
- Caitlin will share the job description of the students who are in the program. She noted that many students gain human connection and interaction through the program and meet significant peers.

Project Deliverables for UWKC: Board discussed the possibilities on what NUHSA would do to fulfill UWKC requirement stated in the contract.

- Three World Cafe:
 - How do we end Shoreline/Bothell hunger? (Partner with Food lifeline, Hopelink and Shoreline Community College).
 - Have a panel discussion, move on to having conversation on what to do, identify what the gaps are, develop action plans.
- Two additional events (meaningful movies, workshops, trainings):
 - Partner up with the movie "Fixing Juvie" event hosted by Learning Center North on May 28
 - Partner with other agencies like Learning Center North and use this opportunity to talk about NUHSA's work or Board recruitment.
- Board Diversity, Project LEAD: Judy asked Louis about what NUHSA can do to expand the diversity in Board. He suggested that NUHSA to think about why NUHSA want to do and be specific about what business skills, background the Board is looking for. Since NUHSA attended Project LEAD agency fair, he suggested contacting graduates who fit the criteria. Louis will send materials to Keiko on the questions for Board recruitment.
- Shoreline Backpack Program: Rob stated that the program was not prepared to move forward in working with other agencies. He noted that NUHSA should anticipate there is no involvement in this piece.

Committee Report: Board will revisit at the August meeting.

- Movie Night: 5/19
- Membership; current and outstanding
- Policy
- North King County Mobility Coalition Report

Updates from Board Members: None noted.

Meeting ended at 10:44am.

Next Board meeting: August 19, 2015 at 9:00 am, Shoreline City Hall, Room 301