

# North Urban Human Services Alliance

November 16, 2010

Board meeting minutes

**Present:** Tracy Jones, Judy Parsons, George Smith, Diane Kolb, Leslie Brooks, Rob Beem, Beratta Gomillion, Tiffani Kaech and Kelly Rider

**Absent:** Kim Thompson, Dennis Worsham and Amy Moe

**Guests:** Joanne Donohue, Aaron Halverson, Lauren Broudy, Teri Howatt

**Call to Order:** Judy Parsons called the meeting to order at 9:06am.

**Welcome and Introduction:** Self introductions were conducted.

**Approval of Minutes:** Judy Parsons called for a review of the September Board minutes. Diane Kolb called for a motion to approve the minutes as written, Tiffani Kaech seconded the motion. The motion carries.

**Treasurer Report:** Diane Kolb reported NUHSA has \$110782.67; expenses for the year total \$8970.27 with income of \$19752.94. We have received the \$500 membership from the City of Lake Forest Park but it is not reflected in the budget report. Leslie Brooks called for a motion to approve the report as written, George Smith seconded. Motion carries.

**Executive Board Report:** Judy Parsons reports Diane Kolb has agreed to create a year calendar for NUHSA including dates of all our activities.

*Old Business*

**Website and Email Postings Guidelines:** Judy Parsons asked for an ad hoc committee to create guidelines for our website and email postings. George Smith, Tracey Jones and Judy Parsons volunteered they will have a draft for the Executive Board meeting February 15, 2012 to review. The guidelines will be voted on at the March 21<sup>st</sup> Board Meeting.

**2012 Work Plan and Budget:** Untied Way of King County funded \$8000 of our \$10000 New Solutions grant proposal. In addition UW will become a NUHSA member at the \$2500 level. Our work plan for this grant must be created.

Nora Smith, Neighborhood Coordinator, City of Shoreline was present to lead the discussion. The name of the project is Volunteer Network Development. What will our goals be one year from now: What do we feel we have already committed to and translate into activities and goals?

- Deeper connection and value with our members. Help with our ongoing activities. The theme is volunteers

- This will increase Beth's time.
- Goals: Current focus—Mobility Coalition, Housing Work group, Membership Committee, Public Policy Committee, Report to Decision Makers, Human Service Awards.
- Two pieces of the grant are covered with our ongoing work—the Human Service Awards will reflect this volunteer project and this supports Membership Committee goal to increase our interaction with agency members, giving a greater sense among NUHSA members of the membership value. The grant will require an increase NUHSA sponsored events which contributes more people exposed to NUHSA.
- A resource for people for volunteer opportunities, whether we are a catalyst or we keep some kind of record for volunteering.
- Host trainings on how to use volunteers.
- Help support the community using volunteers.
- Access agency needs and redistribution of volunteers. Create list of agencies that list volunteers and to what capacity.
- Helping nonprofits with capacity handle the calls, plug the volunteer in and provide training.
- Provide a volunteer coordinator for agencies without a person in this position.
- How to use a volunteer. United Way has board member training to help board members aware of volunteer demands.
- Expanding the umbrella function of NUHSA—awareness networking, accessing capacity systems in place. Supporting individual members for increased membership and engagement.
- Use existing systems where possible. United Way's website allows volunteers to examine their skills and interests.
- Questions regarding the difficulty of plugging in high skill level volunteers. What is appropriate in relation to paid workers? How to use highly skilled volunteers.

Nora Smith asked for what are NUHSA's dreams regarding this grant.

- The ability to capture people interested in volunteering
- Hope volunteers get a sense of the larger Human Service enterprise
- Volunteering will lead to a greater understanding when issues regarding human service funding are discussed and see the value of supporting through voting.
- Everyone knowing the volunteer opportunities in North King County.
- Strengthening the volunteer experience. Ballard has done work to drive volunteers together making everyone stronger.
- More people knowing about human services through the experience of volunteering. Community social aspect of being a volunteer.
- Seattle Works has board training and an activity fair. They offer trainings like how to get your organization excited about using volunteers.

Next Steps: How do these ideas translate into activities?

- Look at this as a possible multiyear project structuring work plan to reflect this.

- Establish committee to set activity ideas. Rob Beem, Diane Kolb, Leslie Brooks, Tiffani Kaech, Beth Green and Volunteer coordinator from CHS.
- Create tab on website, include organizations by categories.
- Educate public about NUHSA and volunteer opportunities.
- Face to face interaction through events as well as website.
- Networking events for organizations to know about each other.
- Find out what NUHSA members need to start.
- Two levels—organizations and volunteers. Create phased approach. Find out what organizations know, when engaged approach volunteers.
- Use United Way tools.
- Keep goal in mind, need more highly skilled volunteers.
- Train organizations on how to use volunteers.
- Establish how many people are calling organizations wanting to volunteer and what their skills are.
- Include how to use volunteers economically, it costs money to use volunteers.
- Establish what is the most important part of using volunteers to organizations.
- Speak in classroom, meetings and other volunteer possibilities to recruit.
- Make connections with two existing work groups-housing and mobility needs.
- Connect with Faith network.
- The Membership Committee can assume some of this work since it is a natural part of membership goals.
- Utilizing the five cities volunteer coordinators may be a way to get more involvement from cities served by NUHSA.
- Decide how to use staff hours to facilitate this program.

#### *New Business*

**Updated Website:** Teri Howatt and Beth Green showed the changes being made to the website to incorporate the suggestions of the Refresh Website Committee. Hoping to have the new site launched in 2012. Suggestions: include a volunteer page, have timely rotating quotes on the welcome page, include more pictures, PDF of meeting notes, archive documents and minutes.

**New Board Member Orientation:** A volunteer to organize the New Board Member Orientation is needed. Beth to email board requesting volunteers.

**News:** Judy Parsons requests the December 21, 2011 Executive Meeting is open to the entire Board to review the 2012 Work Plan and new Budget. The recommendations will go to the January meeting. Judy Parsons would like the Committee Chairs to attend the Executive Board meetings. Tracey Jones reminded everyone the One Night Count is in January.

**Brochure:** This topic did not get discussed.

**Adjourned:** 10:32am