

NUHSA Executive Board Meeting Minutes

September 3, 2009

Third Place Commons

Present: George Smith, Teresa Andrade, Diane Kolb, Rob Beem, Kelsey Beck, Susan Stoltzfus, Staff—Beth Green

Approval of Minutes: Motion—Rob Beem, 2nd—Susan Stoltzfus Motion passed

Update—Status of 501 3c: George Smith reports after the June 11th board meeting several tasks needed to be completed. We have applied for and received a Federal Tax ID number. Remaining tasks: 1) Apply for Master Business license and 2) Apply for Washington State license. The rough draft of the questionnaire has been sent. Chris will format it. We have the application into the IRS; will probably be complete by next quarter. Getting quotes for liability insurance. This will be an annual expense in the NUHSA budget, along with the website and other small fees for annual filing.

Recruitment Plans—New Board Members/Officers: George Smith reports in past we have recruited through a nominating committee, our new bylaws have the same requirement. Vice president usually heads the nominating committee. Since we do not have a Vice President Diane Kolb will chair the nominating committee this year, with Susan Stoltzfus, Kate Speltz and Kathy DePape. In the future this task should be under membership. Bylaws do not specify nominating committee we can set up as we see fit.

Update—The Tools You Need Event: Kelsey Beck/ Rob Beem report the space, food, and speakers are all confirmed. Policy Committee is working to edit the Tool Kit and it will be sent to a graphic artist for the final formatting. Hope to have the Needs Assessment for the Annual Meeting, November being the earliest possible date. This is an in depth report. Have Susan Stoltzfus write a press release for it. Anticipated expense break down--graphic artist \$1500 for Tool Kit and Needs Assessment Report. Motion to approve the expenditure—Diane Kolb made the motion, Susan Stoltzfus seconded. Motion passed. We need to document the event and lawmakers in attendance with pictures. May be able to interest an amateur photographer and post pictures on the website.

Financial Report: Teresa Andrade reports City of Lake Forest Park will only be able to donate \$ 500 next year to NUHSA membership but will continue to be the fiscal agent. Mayor Dave would also like membership to be scaled to size and budget of city. NUHSA has about \$15000 left. There is a concern about funding from county for next year. Next year will be tight financially. We can continue to anticipate \$5000 from United Way King County.

Work Program and Budget: We will need to be creative about following the money. Sub regional plan on Homeless Bill has a little bit of money for the 10 year plan. We are 4 years into the plan. NUHSA was one of the 6 original planners for ending homelessness in 10 years. These funds could be restricted. available for this. Susan Stoltzfus suggests bringing the five cities together to address preparedness.

NUHSA could follow-up with how to serve vulnerable people in this situation. Address local governments and their relationships to service providers. Mike Nielsen from CCPC wants to see something happen in the north end around housing. He has convinced the new director of HDC to allow 10% of monies to work with NUHSA around housing. NUHSA needs to find things that go back to our core mission. NUHSA may need two work plans depending on funding options.

Adjourn: 10:00am