

**North Urban Human Services Alliance  
Board Meeting Minutes**

June 11, 2009

8:30-10:00am

Prince of Peace Lutheran Church

**Present:** Diane Kolb, Rob Beem, Kate Speltz, George Smith, Heather Fritts, Tema Nesoff, Susan Stoltzfus, Kelsey Beck, Staff Beth Green

**Absent:** Lori Guilfoyle, Dennis Worsham

**Guests:** Joel Estey, Kris Yoshizawa

**Meeting Called to Order:** 8:38am

**Approval of Minutes:** Minutes approved as written.

**Treasurers Report:** Teresa Andrade reports a balance of \$10324.89, thru May 31<sup>st</sup>. An additional \$9600 is anticipated from the King County grant.

**New Business:**

**Non Profit Incorporation:** Kris Yoshizawa reviewed the documents associated with NUHSA's nonprofit filing. Articles of Incorporation were filed on Tuesday, June 9, 2009. Consent in Lieu of Organization Meeting, this document officially elects the officers. NUHSA now has the authority to open a bank account; we must file for business license and file for charitable solicitation act before soliciting charitable funds. This can be done on Secretary of State Website. NUHSA has the authority to apply for 501 c3 status. The questionnaire must answer goals and purpose, the statement must be more than mission statement, need to describe programs. There are five Conflict of Interest policies. NUHSA now has director consent to receive notices by electronic transmission as well as delivery of consent electronically. Notable changes in the Bylaws—dues need to be paid to vote including board members. Four directors start their term one year and five directors start their term the following year. A board position will be declared vacant if he/she has three unexcused (by President) missed meetings. A majority of a committee is a quorum for committee meetings. Robert's rules of order will be followed to best of ability. Annual meeting is changed from December to September. NUHSA adopts the Bylaws substantially as written. Consent of bylaws can be emailed signed and faxed or scanned. Agreement with NUHSA and City of Lake Forest Park has a change in wording regarding equipment. It shall read "subject to any terms and conditions of funding source

during the term as well as the conclusion of this year". Motion to adopt the agreement above to be our fiscal agent Susan Stoltzfus moved to adopt, Diane Kolb seconded. Thank you note to be sent to Mayor Dave Hutchinson from City of Lake Forest Park.

Membership Chair: Kathy Depape has accepted this position; she also will be our liaison with Kenmore City Council.

**Chair Reports:**

Programs Chair Report: Susan Stoltzfus thanks everyone who helped. 40 people attended. 15 evaluations filled out with overwhelmingly positive comments regarding the event. Susan suggests a new web page be added that archives event information and that NUHSA send top ten tips from the event to all attendees and invitees. Future recommendations: NUHSA list goals and what attendees should expect to leave events with so they have realistic expectations for event. Look at capacity for keeping files regarding the events and document planning process on a web page for Board members.

Policy Chair Report: Kelsey Beck reports an event will be held the week of September 21, 2009. The event will present an updates report on human services in north end, the goal of the event is to present human services statistics, it may include a presentation about communities count, the event panel will look at a snapshot of the current economy and funding with cuts at state and county levels and offer a tool kit for city law makers on how to connect to their communities and what is available. NUHSA will hire an intern to research and update information for the report and put together a tool kit for law makers. Rob Beem, Kate Speltz and Kelsey Beck will interview candidates today. We are offering a small stipend. Target audience will be local law makers, but will also include human service agencies. Plan to integrate Lori Gilfoyer's work; she is interviewing stakeholders.

King County "lifeboat" funding was set to end June 30, 2009. The King County Alliance has been meeting with the King County Council to explore additional revenue options for 2010, including putting a sales tax initiative on the ballot.

**Old Business:** None

**Adjourn:** 10:03am