

Executive Board Meeting
May 14, 2009 8:30-10:00am
Phone Conference Minutes

Present: George Smith, Rob Beem, Diane Kolb, Susan Stoltzfus, Beth Green- Staff

Absent: Teresa Andrade

Incorporation Update—George Smith

Our name has been reserved with the Secretary of State. Our pro bono legal council has completed our fiscal agency agreement. Two agreements have been created, one in effect while we operate as a nonprofit and a second agreement which will take precedence when we become a 501c3. We will get our 5013c 1023 IRS form. We will conduct the first meeting of our newly incorporated entity at the June 11th Board meeting. The lawyers will attend.

Serve and Protect Update—Susan Stoltzfus

This event is set for June 4th at Prince of Peace Lutheran Church. Set up will be at 8:30am. Discussion group come at 9:15 for greeting and instructions. Most speakers are confirmed thanks to Center for Human Services and Officer Wills. There will be resource tables for human service agency materials. We are still looking for a police Chief to introduce the keynote speaker, a retired Chief, Fabienne Brooks; we are hoping she will be a draw for police. There will be three table discussions: Drug and Alcohol, Mental Health and Youth Issues. Each table will have a note taker. Everyone will have a chance to participate in each discussion. During lunch we will have a speaker, and then people will sit at tables in their jurisdictions. We are looking at ways to push attendance of police. George will contact shoreline SRO. Susan will contact all 3 papers about event.

Board Vacancies—George Smith

We have two board vacancies, Karen Sluiter has resigned, and Susan Stoltzfus will resign after the event due to a job change. Susan will contact Karen Orsinger and Sandee Tracey as possible people from Northshore to fill in for Susan. Everyone is asked to look for candidates to fill the current board vacancies and to look for candidates for other roles.

Committee Chair Vacancy—George Smith

Since Susan Stoltzfus is resigning the Program committee chair will be open. Our next event will be heavy with policy, are there any people from the policy committee that might take over this position? It would be a nice model to bring experts in for particular programs. It does not need to be an onerous task, help from George and Beth is available.

Membership Chair—Beth Green

Kathy Depape, from St Brendon's Catholic Church in Bothell, has accepted the position of Membership chair. We are happy to have the addition of a good connection with the faith community. She is on the Social Justice group. She is willing to be our presence for NUHSA at the Kenmore City, an individual representative.

Discussing sites to post the NUHSA internship: United Way has a match site; they require you to be nonprofit to advertise. We could search for volunteers by posting on other sites. Susan suggested the professional communication site, international association of business communicators, cmjobline.org communicators, marketer's job line and idedalist.com as sites to consider. Seattle works targets young volunteers.

Miscellaneous items, two people have applied for the summer internship both look very good. One is not available until mid July; the other is available right away. Kelsey will mentor and provide office space one day a week to the intern who will update the human needs report.

Need to pay our dues to KCHSA, looking at their suggested donation level we are in low end, \$50, Diane supports \$200, all agree the \$200 level is the amount we would like to donate. The notes from the Metropolitan King County Council meeting are available, both Heather Fritts and Diane Kolb attended. We will give Prince of Peace Church a donation for use of space towards the end of the year and we will invite them to our annual meeting and let them know what we have accomplished in their facility.

People like the phone conference meeting for short agenda meetings.