

**NUHSA Board Meeting**  
**April 9,2009—8:30-10:00am**  
**Fellowship Hall, Prince of Peace Lutheran Church**

**Board Members Present:** Heather Fritts, George Smith, Kate Speltz, Karen Sluiter, Diane Kolb, Tema Nesoff, Kelsey Beck, Teresa Andrade, Susan Stoltzfus, Rob Beem, Staff Beth Green

**Board Members Absent:** Dennis Worsham, Lori Guilfoyle

**Meeting Called to Order:** 8:41am

**Approval of Minutes:** Teresa Andrade moved to adopt the minutes as written, Kelsey Beck seconded the motion, No discussion, Motion Passed.

**Treasurers Report:** Teresa Andrade reports

**Budget Report:** NUHSA had budgeted \$3000 to be received from membership dues in 2009, \$4475 is currently anticipated due to commitments and checks received. Total revenue for NUHSA is \$17,650 with a carryover from FOY of \$10,357. Total funds anticipated \$28,007. Expenditures have been recalculated to allow \$15,500 for staff hours and mileage. FOY monies are in the process of being transferred to City of Lake Forrest Park, our fiscal agent.

**Increase Staff Hours:** The Executive Board has made the recommendation that staff hours are increased from 8 hours/week to a baseline of 12 hours/week up to a maximum of 60 hours/month. Extra hours can be carried over month to month per staff discretion. Diane Kolb seconded this recommendation. Motion passed. Staff Beth Green will be responsible for a business license if needed and other requirements that may be needed with the increase in hours worked.

**Membership Chair Report:** Diane Kolb reports

**Split Membership and Programs Committee:** The Executive Board recommends the Membership and Programs Committee split due to the growing needs of NUHSA. Kelsey Beck seconded the motion. Motion passed.

**Recap Awards Event:** There was a nice turnout for the Human Service Awards Event. A nice article with a picture of recipient Geoff Ethelston was in the Enterprise Newspaper. Approximately 20 people attended, breakfast was served and a plaque was presented. Mayor Dave Hutchinson from the City of Lake Forest Park presented Geoff with a proclamation. David Okimoto from United Way King County spoke. Thank you notes have been sent to all participants.

**Liaison between Board and Staff:** Diane Kolb suggests she would like to be the board/staff liaison. The Board supports her in the new Board/Staff Liaison position.

**Program Chair Report:** Susan Stoltzfus reports

**Status of To Serve and Protect Forum:** The event will be held June 4<sup>th</sup>, 2009 in the Fellowship Hall of the Prince of Peace Lutheran Church. It will be a half day forum from 9:30am-1:30pm. Save the date emails have been sent to the NUHSA membership. The event will start with continental breakfast and networking for the first half hour. At 10:00am there will be a welcome with a compelling story from a client. Looking to the JIP program or a similar program in Yakima for this speaker, want to find a personal good working relationship story. At least three breakout sessions will follow with a police officer and human service worker at each table to lead different topics of discussion. Lunch will be provided. A phone survey of participating police departments will help narrow three top topics to focus the event on. They are looking for 50-75 to attend. The committee will look to broaden attendance by inviting people in schools, emergency room health care providers, fire department and 211 workers. There will be vendors fair around the parameter.

**Policy Chair Report:** Kelsey Beck reports

**Policy Committee Update:** Some bills have been lost, looking to Senate bill 5433 it is big, filled with tools. Need support on bill 5433, it is the bill all of the county is counting on and hoping for a floor vote. Supplantation of the drug and mental health monies in King County is moving forward, 50% can be supplanted then it goes down by 10% a year until it sunsets. There is a great need to reach out to Legislators. There is work to get tools for the county and get a plan in place before the end of June and funding. Rob Beem and Kelsey Beck, along with the Chair of the King County Alliance, met with Councilmember Bob Ferguson to discuss the county human service contracts that are ending in June and the plan for funding those services. NUHSA will continue to track this issue as it moves forward. The new message for advocates is how to make it more publically toxic to cut human services than raise taxes in these tough economic times.

**Staff Report:** Beth Green reports

**Guidelines for Website Posting:** There is a need to create guidelines on what can and cannot be posted and emailed via the website. Kate Speltz will work with Beth Green to create parameters. Suggestions include post all communications from Eastside Forum and King County Alliance with a footnote acknowledging the source of the posting and all postings should be in line with the Hot Policy Topics.

**Date for ½ Day Forum:** One day in the week of September 21-25, 2009 will be selected.

**New Business:** George Smith reports

**New Committee Charge:** New Committee charges have been written to reflect the splitting of Membership and Programs into two separate Committees as well as to reflect the changes in duties reflecting the growth of NUHSA. Contact Beth Green with any concerns.

**NUHSA Sponsorship of Community Support Fair:** Tema Nesoff reports the City of Lake Forest Park is hosting a Fair at Third Place Commons to inform people about what is available in terms of community support. She asks NUHSA to co sponsor which will mean they will be able to put NUHSA as a

sponsor on their communication, post it on our website and brainstorm at a meeting for ideas for the event. The board agreed to co sponsors the event as outlined by Tema.

**Old Business:** George Smith reports

**Nonprofit Update:** WAACO has approved NUHSA's application for pro-bono legal assistance. We have been assigned an attorney, Kris Yoshizawa from Perkins Cole. The attorney would like to sign a letter of engagement-covering the scope of work as soon as possible. Kris recommended that we become a 501 (C) 3 at the same time we incorporate. Kris and his colleagues will complete the application for tax exempt status as part of their scope of work. The budget impact is a one-time filing fee of \$750 for the 501 (C) 3. Teresa Andrade has amended the budget to reflect \$500 for incorporation expenses. If we apply for tax exempt status it would increase our costs by an additional \$305. Ballpark insurance quotes for general liability ranged from \$500-\$750 and for directors and officers insurance \$785 - \$1,375. Rob Beem moved the board approve the signing of the letter of engagement and that the scope of work include becoming a 501 (C) 3. Kelsey Beck seconded the motion. Motion passed. George Smith asked that the officers form an ad-hoc group to work with Kris and his colleagues to complete the letter of engagement.

Karen Sluiter announced she is resigning from the NUHSA board. George Smith thanked her for her contributions to NUHSA.

**Adjourn:** 10:23am—Next Board Meeting, June 11, 2009, Prince of Peace Lutheran Church