

North Urban Human Services Alliance

Board Meeting Minutes

February 12, 2009

Compass Center, Shoreline

Board Members Present: George Smith, Karen Sluiter, Lori Guilfoyle, Kate Speltz, Heather Fritts, Kelsey Beck, Diane Kolb, Teresa Andrade, Tema Nesoff, Beth Green-staff

Board Members Absent: Rob Beem,

Guests: Tracey Jones, Susan Stoltzfus, Joel Estey, Dennis Brown, Candice Corey,

Meeting called to order: 8:38am

Diane Kolb introduced Susan Stoltzfus (not present for introduction) she will replace Linda Cufley on the NUHSA Board. Susan is the Director of Communications in the Northshore District. For the purposes of NUHSA, she represents the Northshore Consortium which interfaces between the schools and teen agencies. A motion to accept Susan Stoltzfus as the NUHSA Board member replacement for Linda Cufley was made by Diane Kolb, seconded by Teresa Andrade. No discussion, passed unanimously.

New Meeting Structure: Karen Sluiter proposed the motion that the NUHSA Board have a formal in person board meetings every other month at the standard time, meeting in February, April, June, August, October and December, and that an Executive Board be created consisting of the Officers and Committee Chairs who will meet in person or by phone conference at the same time on the opposite months, January, March, May, July, September, and November. Teresa Andrade seconded the motion. Discussion: It was suggested this would allow more time for committee work between board meetings and the membership may feel more opportunity to be part of meetings. The motion passed unanimously.

Organizing 2009 Work Plan: George Smith proposed NUHSA create a calendar for NUHSA's 2009 Work Plan. There are three projects: one day Forum on budget cuts, meeting with local Law Enforcement and Human Service Agencies and an update of the Human Service Needs Report. The goal today is to determine when and which committees will be responsible.

The plan is to hold the Forum in September, presenting the results of the Human Service Needs Report at the Forum.

The meeting with Law Enforcement will be held in May, Membership and Programs Committee will be responsible for this event.

The Human Service Needs Report will be updated in the spring and summer. Lori Guilfoyle will be able to organize stakeholders by April. Money has been set aside to hire a consultant or a graduate student.

Other reports may be accessed, East King County has a report, a church has gathered information on human service needs, and the New Communities report. School information will need to be gathered before June. United Way can offer some time to the project as it fits well with Lori Guilfoyle's work. Kelsey Beck wants to be sure we do not imply that human services can do more with less. The Policy Committee is overseeing the report completion timed to be completed at the Budget Forum.

The Policy Committee or an ad-hoc group of the Policy Committee will oversee the updating of the Human Services Needs Report. It was agreed that the report would be updated in its entirety and whether action strategies would be incorporated was left to the Policy Committee to determine. The goal is to have the Report completed by September, subject to availability of student intern assistance.

It was also agreed that the report would be presented at the Forum on budget cuts.

Staff Report: Beth Green reported that over the past 6 months the NUHSA website has had about 500 viewers, each looking at 6 pages when they are logged on. Approximately 250 are new viewers.

Beth proposed an expansion of signers for compensation requests. At present NUHSA requires two signers and there are only two signers. She proposed that all the Officers have the capacity to be signers. Tema Nesoff recommended a memorandum of the resolution be sent to the fiscal agent. The resolution document will be changed to include the following officers, President, Vice President, Secretary and Treasurer. Individual names will be deleted. Karen Sluiter proposed a new resolution policy that only one signature is required and any monetary decision must be communicated to the treasurer. Kelsey Beck seconded the motion. There was discussion that there is already in place a policy that all expenditures over \$300 be approved by the Board and that is a safeguard. The motion passed unanimously

Staff Management: Beth Green requested the board consider assigning a board member to hold the position of staff management. This position would anticipate needs of staff and act as a go to person for staff concerns. Discussion ensued regarding staff hours and budget designations for staff hours and that it makes sense that the President be the point person for staff. Kate Speltz will review budget and make recommendations regarding staff hours and use of time.

Fiscal Agent: Teresa Andrade proposed a motion to accept a resolution to change our fiscal agent from Friends of Youth to City of Lake Forest Park. Kate Speltz seconded. Discussion: Motion passed unanimously. Tema Nesoff suggested NUHSA become a nonprofit, not necessarily a 501 3c but just list as a nonprofit under the state and stated that this would make it easier for the City but is not required. Kelsey Beck said 501 statuses are federal.

Membership and Program Committee Report: Diane Kolb reported the Human Service Awards program forms are on the website and have been emailed to our membership. No nominations have been received, she encouraged Board members to take the time to fill out their Award nominations and send them in. The membership committee will be the selection committee for the awards. It will be held March 12th, 8:30-10:00am in the Fellowship Hall at the Prince of Peace Church. A continental breakfast will be served.

Board Member Update: Diane Kolb reported Linda Cufley has resigned and Susan Stoltzfus will replace her on the Board.

Policy Committee Report: Kelsey Beck reported the Policy Committee met and updated the Hot Policy Topics. She presented the changes and discussion followed. She proposed the Hot Policy Topics be accepted for 2009. Diane Kolb seconded the motion. The motion passed unanimously.

State Legislature Update: Kelsey Beck reported NUHSA is working with the King County Alliance to support legislation that would give counties increased funding flexibility and new revenue authorities. This legislation includes SB 5960 (allowing for an unincorporated area utility tax and making the current criminal justice tax council manic), SB5433 (allows for 100% of the MIDD funding to be used for existing services), and SB5301 (allows 10% of MIDD funding to be used for existing services and ends this supplantation in 2013.) Senator Darlene Fairley, who represents Shoreline, is the chair of the committee assigned to 5433. Kelsey has communicated with her, but more advocacy is needed to encourage her to limit the supplantation.

Meeting adjourned at 10:40am.